

April 13, 1999

TO: Members of the MAG Regional Bicycle Task Force

FROM: Patrick McDermott, Chandler, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Tuesday, April 20, 1999 - 1:00 p.m.
MAG Offices, Suite 200 - Ocotillo Room
302 North First Avenue, Phoenix

The Regional Bicycle Task Force will meet at the time and place noted above. **Please park in the garage under the building. Bring your ticket to the meeting as parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. Bicycles can be locked in the rack at the entrance to the parking garage.** If you have any questions, please contact Dawn Coomer at 254-6300.

Please be advised that under procedures adopted by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership, or seven people for the MAG Regional Bicycle Task Force. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you.

TENTATIVE AGENDA

	<u>TASK FORCE ACTION REQUESTED</u>
1. <u>Call to Order</u>	
2. <u>Approval of the March 16, 1999 Meeting Minutes</u>	2. Review and approve the meeting minutes from March 16, 1999.
3. <u>Call to the Audience</u>	3. For information.
An opportunity will be provided to members of the public to address the Task Force.	

Citizens will be requested not to exceed a three minute time period for their comments.

4. Status Report on FYs 1999, 2000 and 2001 Federally Funded Bicycle Projects

Staff will report on the status of federally funded bicycle projects. Please refer to Attachment One.

5. Advance Design of Bicycle Projects

Members were notified of the potential availability of federal funds to design bicycle projects already in the Transportation Improvement Program. Several member agencies have called to request the use of the funds for design as indicated in Attachment Two. Several members expressed concern about obligating the design funds within the timeline, and the process to obligate the funds.

At their meeting on March 24, 1999, the Regional Council approved the advance design of bicycle projects (\$13,167 local funds, \$217,833 CMAQ, \$231,000 total) as part of the FY 1999 closeout. Paul Ward, Transportation Programming Manager, will be available to answer any questions. Task Force members will be asked to select projects to receive the design funds.

6. Message and Medium for Bicycle Marketing Campaign

Maureen Mageau-DeCindis, Valley Metro, will ask Task Force members for input and ideas on possible messages and mediums to use in regional bicycle marketing.

4. For information, discussion and possible action.

5. For information, discussion and possible action to select projects to use CMAQ funding for the advance design of bicycle projects, and to select projects to receive additional redistributed obligation authority (if received).

6. For information, discussion and possible action.

7. Initial Stakeholders Meeting to Discuss Regional Off-Street Pathway System

At the last Task Force meeting, members were notified that the draft FY 2000 Unified Planning Work Program and Budget includes funding for consultant development of a regional off-street pathway system. To begin developing the scope of work for the project, MAG staff is proposing that a stakeholders meeting be held on either June 1 or June 3, 1999 from 8:30 to 10:30 a.m. Task Force members were faxed a request to provide suggestions for stakeholders. Responses received will be discussed further at the meeting, and a date for the stakeholders meeting will be selected.

8. Draft Scope of Work Outline for the Regional Off-Street System

To prepare for the stakeholders meeting discussed above, a tentative scope of work for the development of the Regional Off-Street System Plan is provided as Attachment Three, and a timeline for the project is provided as Attachment Four. **Please come prepared to offer suggestions and comments.**

9. Walking and Bicycling into the 21st Century Conference Series

At the Task Force meeting on March 16, 1999, members requested additional discussion of this item. Potential sponsors are needed to support the conference with the elimination of the Governor's Arizona Bicycle Task Force.

10. Next Meeting

The next meeting is tentatively scheduled for Tuesday, May 18, 1999 at 1:00 p.m. in the Octotillo Room.

7. For information, discussion and possible action.

8. For information, discussion and possible action.

9. For information and discussion.

10. For information.